## Report of the Administrative Subcommittee October 1, 1996

The Administrative met on Tuesday October 1, in San Antonio.

Larry McCall reported on the Common Clauses Working Group. A direction regarding the Altitude Correction Factor has been agreed upon. A draft should be available soon. All Common Clauses Standards will be identified as C37.100.1 standards.

We are still having a problem with IEEE Delegation Ballots. Part of the problem appears to be an out-of-date mailing list. Keith Gray is the new Standards Coordinator and expects to clear up this problem soon. There is some concern about the new version of IEEE #4. The Subcommittee recommends referencing the 1977 version until the concerns are resolved.

The Fall 1997 meeting will be in Mexico City. Ruben Garzon is working with the IEEE - Mexico City Chapter for arrangements and its participation in our meeting.

We are still planning a panel session for Berlin. Dave Peelo is coordinating.

Larry McCall reported on a major change brewing in IEEE regarding the Standards process. He also reported at the Thursday Main Committee meeting.

Ray Capra
October 11, 1996

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