

The working group met on Monday, May 7, at 10:15AM. This is the second meeting of the working group.

Patents:

IEEE-SA rules on Patents were reviewed prior to further discussions. The introductory slide, and slides #1 through #5 of the IEEE-SA Patents Slide Set dated 1-May-2007 were shown. The WG attendees were advised:

- The IEEE's patent policy is consistent with the ANSI patent policy and is described in Clause 6 of the IEEE-SA Standards Board Bylaws;
- Early identification of patent claims which may be essential for the use of standards under development is encouraged;
- There may be Essential Patent Claims of which the IEEE is not aware. Additionally, neither the IEEE, the WG, nor the WG chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.

The participants were provided an opportunity to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) that the participant believes may be essential for the use of the standard which will result from the activity of the WG.

No responses were received during the meeting regarding patent claim(s)/patent application claim(s) and/or the holder of the patent claim(s)/patent application claim(s) that were identified (if any) and by whom.

General:

The PAR for this project was approved by IEEE-SA in December, 2005.

Attendance included 13 WG (of 18) members and 20 guests. Attendance is as shown below:

Members	Members	Members	Guests	Guests
P. D. Barnhart (P)	R. D. Hartzel (P)	N. P. McQuin (E)	M. Anderson (P)	D. Pearson (P)
T. A. Burse (P)	T. Hood (X)	A. F. Morgan (P)	S. Brown (P)	A. Ricciuti (P)
P. J. DiLillo (P)	C. Lam (E)	T. W. Olsen (P)	E. Byron (P)	C. Schneider (P)
P. W. Dwyer (P)	A. Livshitz (P)	M. J. Orosz (P)	L. Connor (P)	D. Sharma (P)
L. B. Farr (X)	W. E. Laubach (E)	J. E. Smith (P)	H. Josten (P)	C. Taylor (P)
S. S. Gohil (P)	D. Mazumdar (P)	P. B. Sullivan (P)	D. Lemmerman (P)	S. Toe (P)
			F. Mayle (P)	M. Wactor (P)
			C. Morris (P)	K. Wallace (P)
			F. Muench (P)	J. Webb (P)
			A. Patel (P)	D. Yek (P)

P = present, E = excused, A = absent

- The minutes of the last meeting were approved as distributed, with the correction of "V. Pearson" to "D. Pearson" in the list of the attendees.
- Review of comments (accepted as in comments list unless otherwise noted):
 - Item 1. Accepted, ground and test device
 - Item 2. Not accepted. Use "test port".
 - Item 3. Accepted.
 - Item 4. Not accepted.
 - Item 5. Not accepted.
 - Item 6. Noted.

- Item 7. Accepted.
- Item 8. Accepted.
- Item 9. Accepted.
- Item 10. Accepted.
- Item 11. Accepted.
- Item 12. Accepted.
- Item 13. Accepted. Move IEEE 100 to bibliography.
- Item 14. Not accepted.
- Item 15. Accepted.
- Item 16. Accepted. Use “ground and test device”.
- Item 17. Not accepted.
- Item 18. Not understood.
- Item 19. Accepted.
- Item 20. Accepted in principle but no text provided.
- Item 21. Accepted in principle, except use “test port”.
- Item 22. Accepted.
- Item 23. Not accepted.
- Item 24. Accepted.
- Item 25. Accepted. Symbols may be changed to 1, 2, 3...
- Item 26. Accepted.
- Item 27. Accepted in principle. Change to “test port barriers”.
- Item 28. Accepted in principle. However, change to add two sentences to 7.3.1.c and 7.3.1.d as follows: (at the margin, applicable to the entire 7.3.1.c and 7.3.1.d) If the device includes test ports, the dielectric test voltage shall be applied using a test probe intended for the device. Probes for poles required to be grounded during the test shall be inserted and grounded.
- Item 29. Accepted in principle.
- Items 30-33. See review of draft of sections 7.3.2 – 7.3.4.
- Item 34. Not accepted.
- Draft of changes. Accepted as submitted, except change title of 7.3.2.4 to “Test Connections”.
- Incorporate the changes and circulate in working group one more time. After circulation, send out for ballot. Draft 0.4 will be distributed May 14 with comment deadline May 31. It is intended to launch ballot process June 15.

The meeting adjourned at 11:59AM.

Report submitted by: T. A. Burse, WG Chair